

**April 9, 2024**

**Salem Township Trustees - At the Salem Township Conference Room**

**Page 1 of 2**

The Salem Township Board of Trustees met on April 9, 2024 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Ralph Blanton and Trustee Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

- The trustees read the minutes from the March 26, 2024 meeting. Mrs. Ramsey made a motion to approve the minutes. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**\*\*\*\*Reminder effective July 9<sup>th</sup>, 2024 – the Township will be going to one meeting a month\*\*\*\***

**\*\*\*The 2<sup>nd</sup> Tuesday of the month\*\*\***

**Guest:** Paul Kilburn

**Fire Department: Asst. Fire Chief Moenster reported:**

- Update on Tanker – projected to be ready by next month.
- Cody Bauer has successfully completed his Ohio Police & Fire Pension Fund physical, a conditional full-time firefighter job offer was approved at the March 12, 2024 meeting. Requesting a Full-Time start date of April 12, 2024. Mrs. Ramsey made a motion to accept full-time start date of April 12, 2024 for Cody Bauer. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Request to offer a part-time firefighter position to Dylan Piatt – pending successful completion of our physical agility test and a pre-employment physical exam. Mr. Kilburn made a motion to offer a part-time firefighter position to Dylan Piatt – pending successful completion of our physical agility test and a pre-employment physical exam. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Requesting to enter into a 7-year contract agreement with TCP Aladtec. Aladtec provides the software we use for scheduling, time-off tracking and daily/weekly truck inventory checks. We have utilized their services since July 2011. The contract will save the department \$10,326.23 over the term. Mr. Blanton made a motion to enter into the 7-year contract. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Zoning: Nothing at this time**

**Trustee Heath Kilburn reported:**

- Trovillo Rd. partly washed out due to tree stump. Road crew tried to remove stump and cannot do it. Mr. Kilburn notice catch basin is full and clogged. Mr. Blanton will talk to road crew guys about cleaning it out.
- Suggest we start purchasing 4-5 Oak trees per year and plant them in the cemetery. He is going to get pricing for trees from Halls Creek Nursery. Vicky is going to look into the Cemetery Bequest fund and see if we can use those funds for the purchase of the trees. Everyone like the idea.
- Cemetery program – are we using it? Mr. Blanton said yes we do. Mr. Kilburn asked if it shows what plots are available. Mr. Blanton said it does not – but he will look into the cost of adding that to the software program.

April 9, 2024

**Salem Township Trustees - At the Salem Township Conference Room**

Page 2 of 2

**Trustee Ralph Blanton reported:**

- Re-visit the discussion that was tabled at the March 26, 2204 meeting - New Township Building update: Mr. Kilburn received a quote from Troy Gaddis Construction in the amount of \$39,800.00. We have now received three bids:

- Troy Gaddis Construction \$39,800.00
- Township Construction Svc \$42,700.00
- New Leaf Home Repair \$77,200.00

Mrs. Ramsey made a motion to accept the bid from Troy Gaddis Construction in the amount of \$39,800.00. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – abstained

- New Plow truck update – Mr. Blanton reported at this time interest rates are at seven to eight percent. If we order the truck now – it will be 18 months before it will be built and ready. Mr. Blanton made a motion that we move forward with the purchase at the price of \$214,000.00. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Received letter from Ohio Department of Commerce – Division of Liquor Control – Letter states that if we have any issues, objections, etc. with any liquor permits in the township, we are to notify them at this time. Everyone agree we do not have any issues or objections at this time.

**Trustee Susan Ramsey reported:**

- Asked for an update on Ward Rd. – Mr. Blanton reported that it is starting to look good. We ordered two loads of gravel at this time. We are still working on it.

**Cemetery updates:**

**April 2024 Cemetery**

04/01/24	Ray Daniel Oeder	Sec 5 Lot 39	SW Corner	Vales
04/04/24	Maureen Switzer	Sec 5 Lot 162	SE Corner #2	Stines
04/09/24	Darren Breeze	Sec 4 Lot 229	SE Corner	Family / Ashes

**Fiscal Business:** Trustee Mr. Blanton swore in Fiscal Officer Vicky VonHolle for her second term. Term commencing April 1, 2024 and ending March 31, 2028,

**Vicky VonHolle, Fiscal Officer**

- Presented Resolution 05-2024 Annual Permanent Appropriation Resolution. Mr. Blanton made a motion to approve Resolution 05-2024 Annual Permanent Appropriation Resolution. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Presented the trustees with payroll and bills that are ready for payment. Mr. Kilburn made a motion to approve the payroll and to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Adjournment:**

With no further business to come before the board, Mr. Blanton made a motion to adjourn the meeting at 7:35pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea